

NEW CITY OF DINUBA

REGULATIONS AND GUIDELINES FOR PARADE

Effective 7/1/2018

PARADE GUIDELINES

1. An experienced Parade Coordinator for managing the parade must be hired or designated.
 - a. The Parade Coordinator
 - i. Must have a site plan of the proposed parade route and approval from the City of Dinuba, Traffic Safety Committee division of the Public Works Department.
 - ii. Must ensure an adequate number of volunteers/assistants along the route.
 - iii. Shall complete a Parade application and submit the application to the Public Works Department at least 45 days prior to the event date.
 - iv. Shall meet with participants prior to the parade to discuss all requirements and restrictions.
 - v. Shall ensure that the presence of media organizations on the parade route does not interfere with, slow, or stop the routine progress of a parade.

- vi. Must provide trash maintenance service during and immediately following the hours of the parade.
 - vii. Must secure portable restrooms and trash containers to meet the anticipated attendance at parade must be provided by parade organizer.
2. The parade participants will not have squirt guns, silly string and other items that could lead to crowd control issues.
3. No candy or materials may be thrown from parade participants to spectators along the parade route. People walking alongside the entry may hand out items they wish to distribute curbside..
4. Parade participants will not jump from or onto a float or motorized vehicle.
5. All owners and drivers of parade-related vehicles, and all other parade participants must sign 'hold harmless' agreements protecting the City of Dinuba and/or the parade organization.
6. No tandem trailers or other trailers, where the wheels are in the center of the trailer, are allowed for units that have people on them.
7. The hitch used to attach the float to the pulling vehicle will be factory 'receiver' type or welded pickup style bumper. When using a large truck a 'drop-hitch' must be used and should be at least 12" from hitch to the ground.
8. Generators or other equipment that use flammable fuel will not be allowed on any part of the float that has participants. Generators used to supply electricity to the float should be put in the bed of the pickup or hauling devices at least three feet from the float body. Portable generators must be used carefully. Do not allow the heated exhaust to come in contact with the parade float. Do not overload temporary electrical wiring. Secure extension cords properly; do not let them drag on the ground, or contact tires or the drive train. Inspect your electrical appliances before energizing the parade float. Portable generators shall be secured. Re-fueling of generators will not be permitted.
9. Plastic sheeting (visqueen) and plastic tarps will not be permitted.
10. Decorative materials must be kept clear of the exhaust system of a motorized parade float. Do not let hanging material come in contact with hot exhaust pipes. Non-combustible or inherently flame retardant. If these materials are combustible, they must be treated flame retardant by a State Fire Marshal licensed applicator, or be treated with

a State Fire Marshal approved fire retardant chemical. The used chemical container and dated sales receipt shall be made available. Be sure to keep the certificate from the applicator so that you can show it to the Fire Inspector.

11. Open flame devices are prohibited on parade floats. The use of fuel fired torches, candles or similar devices, which can ignite the parade float, are prohibited. Fireworks are not permitted.
12. Be prepared, identify the hazards, and plan your strategy should an unexpected event occur. Identify the location of the fire extinguisher and know how to shut off the generator and other electrical equipment. Identify a method to alert the driver to stop the parade float.
13. If horses or animals are entrants in the parade, the Parade Coordinator must assign a pooper-scooper to ensure all animal waste is properly cleaned up, disposed of, and not allowed to contaminate the storm drainage system. A certificate of general liability covering any bodily injury and property damage caused by the animals in the minimum of \$1,000,000 will be required.
14. All drivers of floats or motorized vehicles must be at least 18 years of age and provide proof of vehicle liability insurance and a valid California Driver's license 48 hours before the parade to the Parade Coordinator. Be sure that the operator (driver) has a clear field of view. The driver must have a wide field of view to avoid other floats and the crowd. If you have to back-up your parade float, have sufficient personnel to guide the float. The Dinuba Police and Fire Departments reserve the right to inspect all vehicles in the parade.
15. A float can be no wider than 12 feet while in the parade or 8 feet while being towed without permit and police escort anywhere else in the City of Dinuba. In height, the tallest part of the deck that people can stand on is to be no taller than 4 feet from the ground. No prop or item added to the deck can be taller than 12 feet from the top of the highest point to the ground.
16. All float participants standing on floats or any other motorized vehicles must have a support structure and seats must be secured to the vehicle.
17. No ticker tape or confetti to be used on the actual parade route by parade participants during the parade due to the creation of fire hazards, engine air-intake problems and clean-up costs.

18. The Dinuba Police Department and Dinuba Fire Department may exercise the authority to 'veto' any aspect of the parade that they feel poses an unreasonable risk of injury or danger to the public.
19. Motorized parade floats and towing apparatus shall be provided with a minimum (2-A:10-B:C) rated portable fire extinguisher that is readily accessible to the operator. This fire extinguisher must have a current State Fire Marshal certification tag indicating that the extinguisher has been serviced within the last year. The gauge must indicate that the extinguisher has pressure. The extinguisher must be mounted so that it is accessible to the operators. Do not obstruct the extinguisher with decorative material to hide its location. The Dinuba Fire Department reserve the right to inspect the floats prior to parade.
20. A Command Post must be established for all parades. This Command Post may contain the following staff and equipment:
 1. A designated representative to communication with emergency personal in emergency situations.
 2. A list of local emergency contact numbers including hospitals, Dinuba Police and Fire officials, public safety agencies and key utility officials.
 3. Parade should be led by Dinuba Police Department and serve as the parade pacer. The officer should be notified by two way communication when performances are taking place at a judges stand to stall the movement of the parade in efforts to prevent large gaps.